

Phishing Emails

1. Trust your instinct

If it doesn't make sense,
or is too good to be true

2. Check the 'from' address

Tap or click on the email
address that sent the email

3. Check for spelling errors

Grammar matters, typos or
weird language use

4. Question actions needed

Be wary about downloading
or updating account details

5. Be a vigilante

Google 'phishing [company name]'
eg 'phishing Apple' to find
where to forward the email to



1. Check the www address

Use your common sense!
eg www.f7834j5hsd.com – fake

2. Check for SSL certificate

The green lock or padlock
represents approved websites
for banking / finances

3. Don't be fooled by looks

It is easy for a clever coder
to recreate a known website

4. Do a Google search

Google the company name and
check out these websites

5. Still don't fill

Only fill out your info
when you are sure it is real



Facebook Fakes

1. Check the profile pic

You can image search the pic
on Google to check validity

2. Check the bio for real-ness

Is this person from Sydney,
works at Sydney Hospital,
attended Sydney High

3. Search Facebook for name

See if any profiles with the
same name and profile pic appear

4. Do I know you?

Have you met them in real life?

5. Don't share personal info

Close friends or family accounts
may have been 'copied'. If they
ask for personal info, call them!



Notes

Passwords

Here are some top tips for creating a strong password, one that can't be guessed by other people.

Why we need passwords

Many websites will ask for personal details, such as your name, address, date of birth or credit card information. To protect that information, you have to create a password. Creating a good password that can't easily be guessed is an important way of protecting yourself online.

Why good passwords matter

If somebody else gets hold of your password, they can use that password to access the personal accounts on the websites you've visited. That means that your email, banking, shopping and social media accounts might be hijacked. A good password makes it much harder for someone to guess your password, which means that your personal accounts can be far more secure.

What not to do

There are some common mistakes that people make when creating passwords. These include:

- Using obvious or very simple passwords, such as **1234** or **password**.
- Using personal information, like birthdays, or the names of pets or family members.
- Using dictionary words, such as January, beach or family.
- Using the same password for multiple websites.

You should avoid making these mistakes yourself. Instead, you should create what's known as a 'good' password, one that can't be easily guessed.

Login example

Email Address
paul@gmail.com

Password
3br@T2

Continue



Create a secure password

How to create a good password

A good password looks like it's just a jumble of letters, numbers and symbols. For example, **3br@T2** or **Figt32!** are good passwords.

But remembering those types of passwords can be hard, so there are some tricks you can use to create good passwords that you can remember.

- You can use the substitution method. This is where you take a word and replace several letters with numbers, symbols and upper case letters. For example, **friday** could become **f7!Day**.
- You can use a phrase or lyric that you remember and make the password from the first letter of each word. For example, **Married on the 24th of July** could be used to remember the good password, **Mot24oJ**.



Don't use dictionary words

Storing passwords in a web browser

Over time, you'll need to remember a lot of passwords. Your web browser can help with that. Just follow these steps:

1. When you enter the password on a website, your browser will ask if you would like it to remember the password.
2. Only click **Yes** if you own the computer. If you're on a public computer, click **No** or **Never**.
3. If you clicked **Yes**, the next time you visit that website, the password will be filled in for you.



Your browser can help with password management

Keeping it up

You should create a new good password every time you're asked to create a new password. As an added precaution, you can change your most important passwords every few months.

Sign up for more free lessons online now:

Go to www.dotjess.com/learn

Click on BeConnected Sign Up (green border, white button with green writing)

Fill in your details and select DotJess as your support centre

Click Sign Up For Free and access the topic library.